

Minutes of PG meeting of Forest Medical at RSHC 16<sup>th</sup> Jan. 2020 at 3pm.

Present: Frank Ceney(FC), Neil Hill(NH), Stuart Neale(SN), Frances Gilbert(FG), Jerry Kelly(GK), Jackie Brewin(JB), Nicola Ryan(NR) Practice Manager.

Apologies: Fiona Edwards and Katie Pickard, lead nurse.

(FC) opened the meeting with a formal statement of thanks to PG members for all their hard work in 2019, including gardening, the Christmas Raffle & Prize Draw, the Christmas Day event, on behalf of the patients of Forest Medical.

3. Minutes read & passed.

4. Matters arising: (FG) Do the clinical pharmacists have a direct link with the practices they serve and are these pharmacists like Nurse Practitioners? Yes. They are linked but at the moment do not do the same duties of a Nurse Practitioner but this could be possible in the future.

5. Practice Manager's Update: Dr. Bradford has resigned & will leave at the end of March to become a partner at Orchard Practice. The registrars will take their final exams in Oct. & will stay. A further registrar will join in Feb. Dr. Chowdry will go to OTL. Nurse Practitioner Jane Hazzard will work Tues. & Wed. possibly full time later. Lynsey Plastow- nurse, presently being trained up by Katie Pickard. George. Receptionist has returned. A new HCA is needed

OTL: Refurbishment Work: The necessary 3 quotes will be obtained by the end of the financial year.

Practice finances: (NR) has concerns that NHS England's plans to bundle some procedures (eg. Minor injuries, wound dressing) together for payment. (NR) feels will not reflect the true cost to the practice & therefore these procedures might not be worthwhile financially.

RSHC: A new extension is needed but not possible at the moment

6. Update of Xmas Prize Draw: All winners have been listed & contacted. (FC) thanked Stuart's wife for making up the prizes.

PG funds: £328 with a further £30 to give Fiona--£358. Money to be spent on dementia friendly mat for the entrance RSHC. (NH & SN) to make enquiries, possibly a Flotex type carpet which is easy to clean. (NH) Dementia Clock, present one unreliable, new one needed. All funds can be used if necessary, as a contingency fund not necessary.

7. Speaker, Claire Haigh, Social Prescriber Link Worker did not attend despite (NH) contacting her last week.

8. AOB: (FC) Clinical trials PINCER. PG members took part. Frank felt worthwhile but a feedback to patients taking part would be useful.

Skype-type patient interviews: (NR) will investigate these but not feel suitable for Forest Med. or patients in Care Homes who need face to face interviews, in particular.

Appointments: On-line booking not to be made too far in advance as can lead to DNA's, only up to 4 weeks in advance. (SN) has had difficulty with System on Line (NR) phone app. is more efficient.

(NH) Dementia: Any old photos of Mansfield needed & unwanted picture frames.

Practice Gardens: Work will begin in Spring, intend to plant some fruit trees.

Walking Aids: Collection of these growing but non have been reallocated.

Christmas Day at OTL: Successful but too much media attention, next year have a party but not on Christmas Day.

Date of next Meeting: Thursday 19<sup>th</sup> March 2020 3pm at RSHC.